



FRANCIS SCOTT KEY PTA GENERAL MEETING MINUTES
Invite + Include = Community

Date: FEB 17th, 2022

Next General Meeting: MAR 22nd, 2022

Location: Zoom

Start Time: 6:34 PM

End Time: 8 PM

Present: Kai Guiland, Pallavi Sheth, Tina Paul Mulye, Valeska Granados-Dickopp, Ling Tian, Mimi Kasner, Rachelle Sy, Katie Gaertner, Dang Phan, Jose Zapata, Stacey and Travis Haft, Laura Cappello, Carrie Byun, Steven Bonaccorso, Jessie Turnbaugh, Emily Lawrence, Peggy Yang, Jessica Rose Kwalick, Carly Chillmon, Rocky Koplik, Tina Hong, Evelyn, Joyanna Balk, Stacey Lee, Brendon O'Neill, Holly Delaney-Valenzuela, Kelly Heath, Mike Brophy, Michelle, Courtney Ryan, Karolina, L. Tran, Brian Liang from SFMTA, Supervisor Gordon Mar, Ralph Lane, Kathleen

1. President (Kai):

- a. Native American Territory Acknowledgement
- b. Vote to Approve Jan. 25th, 2022 General Meeting Minutes
 - i. Motion to approve minutes by Steven Bonaccorso
 - ii. Motion seconded by Rachelle Sy
 - iii. Vote on motion to approved unanimously
- c. Key Speakers and Topics for meeting
 - i. Gratitude and Calendar Review - Kai
 1. Thank you to Principals, Teachers, and Staff for getting to week 24.
 2. Thank you to Carrie, Valeska and Abbey for volunteering for Picture Day
 3. Thank you to all staff/parents/caregivers for volunteering and helping with the Gala
 4. Calendar reviewed by slide, all dates are on myfsk.org.
 - ii. Upcoming PTA/School Events & Volunteer Opportunities
 - iii. PTA Board Elections - Request for Nominations (Valeska)
 1. We are looking for parents to join the PTA Board for the 2022-2023 school year.
 - a. Open positions: President, Treasurer, Secretary, Communications, Technology, Historian, Parliamentarian, 2 Members at Large
 - b. We need to have a President, Treasurer and Secretary to continue functioning as a board.
 - c. Kai agrees to rejoin board as a BMAL to continue to help those who are newly elected
 - d. Tina- Most parents will still be at FSK next year to help
 - e. Josue- What does being a board member at large entail?
 - i. Valeska- BMAL helps when needed in different roles.
 - ii. Kai- BMAL roles are appointed once the board is elected

2. Treasurer (Rocky):

- a. Budget 2021-2022 Review / 2022-23 Budget Planning
 - i. Incoming/Fundraising Target \$150,000; Raised to Date \$79,388; Remaining to Raise \$70,612
 - ii. Expense Budget \$166,540
 - iii. Available Cash \$78,373
 - iv. Line Items showed via slides

1. \$50,000 budget for Gala and Auction
- v. Expenses- We have made payment on our support staff for recess at ~\$12,000
 1. We will make payments for online subscriptions soon for ~\$17,000
 2. Paid for Skate Night on April 30th, 2022
- vi. Checks written shared via slide, mostly going to teachers for classroom supplies, masks, garden, Art In Action
- b. Has been working on Audit and Reconciliations with Rachelle Sy

Question by Valeska- Is Alhambra delivering water again?

Kai- Yes, water has been delivered.

3. Fundraising (Ling) & Gala/Auction Cmte (Tina/Katie):

- a. We are a little over halfway to \$150,000 Fundraising Goal
- b. Our Online Auction & Gala are our biggest fundraisers! Goal to raise is \$60,000.
- c. Movie Night is 4/22/22. Skate Night is 4/30/22.
- d. Other events funded by PTA Teacher/Staff Appreciation Week, Spring Dance & Maker Faire
- e. Online Auction & Gala- Tina & Katie
 - i. March 4-12- Online Auction & Raffle (family, friends, all)
 - ii. March 12, 4-8p at FSK Yard/Auditorium (in person, safe, outdoors, ADULTS 21+)
 - iii. 40 more donations needed!! Website link to Auction/Gala shared via chat
 - iv. Volunteers are needed. Email auktiongalachair@fskey.org.
 - v. Gala team met via zoom just prior to this meeting.

4. Volunteer Coordinator (Jessie Turnbaugh & Kai)

- a. Need volunteers for the Gala, Movie Night, Spring Dance, Maker Faire most importantly
- b. SDG, Outdoor Table Set-up and Clean-up Volunteers
- c. Art in Action, Science Sack, Garden, and more

5. Historian & Logowear (Carrie)

- a. We have logged 2,771 volunteer hours so far!
- b. Carrie is the new logowear coordinator
- c. Link for purchasing logowear shared. Please don't forget to add your child's name/room number

6. Outreach (Emily Lawrence):

- a. Room Parent's Social- 2/26/22
- b. 3G/5G Get-together (3:30-5p)

7. Membership (Kai for Tristen)

- a. 216 members have joined. Link to join shared via chat.

8. Technology (Emily H)

- a. ParentSquare- please sign up
- b. Website myfsk.org shared

9. Principal (Mrs. Kasner / Ms. Page):

- a. School Updates
 - i. The Community Survey will go out from 2/18-2/28. On 2/28 the district will send out a Cultural Climate survey to staff, and 4G and 5G families.
 - ii. Community Meeting- 3/3/22 at 6:30p via Zoom- School Site Council will share the results of the survey with our community at this meeting. We can also answer questions people have.

- iii. Budget shared by SFUSD, highlights for 2022-23
 - 1. The district has updated how the budget is formed. This is another reason why it is so important to hear from the community. Feedback will affect what programs we maintain, add or stop. We will work on this for the next 3-4 weeks.
- iv. Shares appreciation for Stop, Drop, and Go parent volunteers.
- v. Lost & Found items are on display, and if not claimed will be donated
- b. COVID Updates
 - i. Please read notification emails when shared (SFUSD Indoor Mask update- schools will remain with masks for now)
 - ii. Mrs. Kasner and Ms. Page have discussed continuing to wear masks outdoors
- c. Tina via chat- Please read our Principals' Messages every Friday in email or online, links shared

10. Guest Speakers - Sunset Neighborways Project: Supervisor Gordan Mar & SFMTA Brian Liang

- a. Gordon Mar- Offers thanks to Principals and staff, as well as PTA and parent leaders for continuing to support the community.
 - i. Idea for Neighborways came from a community parent who suggested creating family friendly bike lanes to get to and from school safely.
 - ii. Slow streets were created without input from the neighborhood during the pandemic. Sunset Neighborways has similar goals. Appreciates Brian Liang for reaching out to school communities to get input.
- b. Brian Liang- Discusses things to think about
 - i. Goals of Neighborways
 - 1. Create comfortable and inviting walking and bicycling routes that allow:
 - a. Families and children to get to neighborhood destinations like schools, playgrounds, and parks
 - b. Residents to connect to destinations like commercial areas, community spaces, and local shops
 - c. By non-motorized transportation options like walking and bicycling safely
 - 2. What is a Neighborway?- they are preferred walking and bicycling routes. They are residential streets designed to give priority for people and families, young, and old, to walk and bike.
 - a. Examples: 20th Avenue (pre- Slow Streets)
 - ii. Review of Proposal and which streets will be Neighborways
 - iii. Review of what Neighborways will not provide- they will not propose closure of the street. Pedestrians may be on the sidewalk. Not all streets will be the same.
 - iv. Tools
 - 1. Speed reduction
 - 2. Intersection safety
 - 3. Marking space for people walking and bicycling
 - 4. Managing vehicle volumes
 - 5. Greening
 - v. Currently in the Initial Community Outreach phase.
 - 1. If people have feedback or questions, they can email brian.liang@SFMTA.com or call 415-890-2919 to reach the project comment line.
 - 2. Next phase will be a design process/phase when they will review the feedback.
 - 3. After this phase, there will be a design outreach where they will present the plans to the community to further refine the proposal
- c. Questions
 - i. Kai- How is using 41st Avenue going to affect traffic patterns and erratic driving behaviors?
 - 1. Brian- There is a major difference between Slow Streets which diverted traffic, and Neighborways will roll these closures back due to ineffectiveness. Slow streets were rolled out during shelter in place to give

people more space to be outdoors. We think Neighborways will focus less on traffic diversion and more safety. If we use speed humps and other methods to mitigate speed, this could be more effective.

- a. Kai- Is there a possibility for 41st and Lincoln to have a traffic light?
 - i. Brian- This is being considered, but not as part as Neighborways due to length of planning time and electric issues.
- ii. Mike Brophy- Instead of squeezing two-way vehicle traffic and a bike lane onto a street, was consideration given to making some of these one-way vehicle streets with a bike lane?
 1. Brian- If we hear a lot of support for a need we can explore it. As part of our toolkit, this is not in the plan, however if what we present in the next phase still doesn't seem safe, and there is enough push from the community, we can consider more changes.
- iii. Few members share similar concerns for safety at 41st and Lincoln
- iv. Austin Balk- Has one child at FSK. Curious to know about enforcement of rules and how this works?
 1. Brian- Enforcement is a very tricky thing due to the climate of law enforcement. We strive to create designs that are self-enforcing. We have partnered with SFPD on past enforcement campaigns.
- v. Tina via chat- Can we send our comments to your email brian.liang@sfmta.com?
 1. Brian- Will forward issues unrelated to Neighborways to the correct person and is open to all feedback to Neighborways.
- vi. Mrs. Kasner- Have you done any study about how the design will impact the school traffic during drop off and pick up time? If so, can you share your findings?
 1. Brian- Not yet. We are in the process to figure out if these are the correct plans. We do not know yet what the issues are and where everything will go. Once a design is recommended, we will dive into details of how it will impact traffic overall.
- vii. Kai- Can we please invite you back after the next phase?
 1. Brian- Yes, I plan to be back and get more feedback.
 2. Kai- We have had a history of challenges around the school, so if you have any potential designs, we would like to review them as a board as they become more firm.
- viii. Brian- How do you feel about Kirkham becoming a possible Neighborway? It is currently not well utilized and has been getting asks to remove it.
 1. Rocky- We live close, but do not go out of our way to use Kirkham.
 2. Steven- Walks up Kirkham every morning and have really appreciated that it is a slow street.
 3. Jessie- Lives close to Kirkham and walks/bikes to UCSF from the Outer Sunset every day. I think what is being described as a Neighborway seems much more safe.
 4. Mrs. Kasner- Thanks Brian for attending meeting and sharing plans. Hears all of parents' opinions. Expresses concern about Kirkham being right off our school drop-off and pick-up routes. People do still use cars to get to school and some drive unsafely. Invites Brian to come by FSK to see what are the issues to take into consideration.
 - a. Brian- Agrees to coordinate with Mrs. Kasner
 5. Carly via chat- Having Kirkham as a slow street affects traffic flow for parents who drive for drop off and make it an obstacle and often gets congested and dangerous. A neighborway would be better and safer.