



FRANCIS SCOTT KEY PTA GENERAL MEETING MINUTES

Invite + Include = Community

Date: SEP 23rd, 2021

Next General Meeting: OCT 21st, 2021

Present: Kai Guiland, Tina Paul Mulye, Valeska Granados-Dickopp, Dalyce Bubemyre, Adrienne Carroll, Carry Byun, Lilly Manzone, Chanel Blackwell, Anna Jaeger, Jessica Rose Kwalick, Holly Delaney-Valenzuela, Rachelle Sy, Pallavi Sheth, Brendon O'Neill, Emily LaTourette, Cynthia Chiu, Abbey Levantini, Holly Coombs, Megan Page, Kelly Heath, Ying Mimi Kasner, Ling Tian, Jen M., Stacey and Travis Haft, Alicia Davon, Rocky Koplik, Urvi Jamie Radha Soham, Rachel Whang, Gerald Downie, Adrienne deLanda, Katie Gaertner, Carly Chillmon

Start Time: 6:36 PM

Approximate End Time: 7:57 PM

Location: Virtual ZOOM Mtg

1. President (Kai):

- a. Native American Territory Acknowledgement
- b. Vote to Approve AUG 26, 2021 General Meeting Minutes
 - i. Motion to approve minutes by Rachelle Sy
 - ii. Motion seconded by Carrie Byun
 - iii. Vote approved no dissents recorded
- c. Poll: How do you get FSK Information? Reminder to sign up to join ParentSquare.
- d. Key Speakers and Topics for meeting
 - i. Gratitude and Calendar Review - Adrienne
 1. Thank you to all the teachers, parents, volunteers, and coordinators
 2. SCC Vote- last day to vote is today
 3. Move-a-Thon: need more volunteers
 4. Movie Night: need more volunteers
 - ii. Upcoming PTA/School Events & Volunteer Opportunities
 1. Stop Drop and Go, Move-A-Thon Volunteers, Table Setup and Take-Down, Walk-n-Roll Chair, Picture Retake,
 2. Carry Byun: 783 Volunteer Hours logged in to date. Can also be logged in in ParentSquare (question from chat)

2. Historian (Carrie Byun):

- a. FSK has logged in 783 Volunteer hours to date. Hours can also be logged in on ParentSquare, although the maximum is only 8 hours. Will change that shortly.
- b. Volunteer Hours represent our community's strength. Don't forget to log all your hours.

9. Principal (Mrs. Kasner / Ms. Page):

- a. Principals' updates for Fall semester: 155 families responded to the Family Check-in. FSK needs more responses for planning purposes. District did not pass a budget as of today. This is unusually late, and at this time nothing is finalized but most likely we are seeing a 10K cut.
- b. SCC is closing nominations. Ballot will be prepared for the community to vote on.
- c. Lunch Tables: they are nice to have, however, they are labor intensive. There is no manpower at this time to handle and need volunteers to handle. During these hot days, kids eat outside in the shade.
- d. Room Parents: school is open to room parents, but they need to wear a mask and be vaccinated.
- e. Neighborhood Driveway Blockages: there seem to be a few parents blocking neighborhood driveways. Kai- please don't double park...safety first.

- f. Ms. Page- regarding Parent Volunteers: for now, parents can volunteer in the classrooms only as room support, not yet interacting with students.
- g. ASLP: hired new staff. Opening up more classes. They are not at capacity yet. There are families on the waitlist still.
- h. We have received 1 small air purifier for each classroom from the district. Now each room has 2 total per classroom.
 - i. Anna- PTA donations paid for the first round of purifiers during the smoke season
 - ii. Mrs. Kasner-, We just received replacement filters. We will check to see if we need more filters and purchase them when needed.
 - 1. Anna- Is in the PTA or SSC budget.
 - 2. Mrs. Kasner- This is from my budget (SSC).
 - 3. Anna Jaeger: Should we budget for N95 masks for smoke season?
 - iii. Ms. Kasner: N95s not needed- will wear 2 surgical masks if smoke is bad. We have a lot of masks for kids. We could get more.

2. Treasurer (Rocky):

- a. Straw Budget 2021-2022 Updates: \$17,000 plus raised. We are in a great financial position. We encourage ideas on how to support our school. Direct Donations almost at 10K. On the expense side- the biggest expense (25K) is to support environmental education. Art In Action check written. 5th Grade budget hasn't gotten any attention.
 - i. Tina: 3 people working on it: Holly, Molly and Chanel. \$20 to DOJ to register for a raffle.
- b. Changes Recommended:
 - 1. Income Side: Plan to move money around. Fall Fest is not possible. Looking to raise \$5,000 in funds for tables, irrigation, etc.
 - a. Tina- Last year we did a care package fundraiser, but this year we called it "back to school" fundraisers.
 - 2. Expense Side Increases: Garden project raised to \$6K, Teacher and Staff Appreciation, School Yard Capital Improvements. We are teamed up with Playworks, who are in touch with Ms. Page to prepare for recess reboot. In the spring we budgeted \$2K, with the hopes of doing some spending to invest in the schoolyard to support this program. When we used \$2K for the outdoor picnic tables, we increased our overall budget for that line item from \$2K- \$4K.
 - a. Decreased funds for food and childcare for PTA meetings, Movie Night (reduced from \$5K to \$2K, STEAM. This budget line has not been defined, but we reduced it from \$10K to \$8K, so there is still some money there if we need it.
 - 3. Chanel Blackwell- hoping to get the Ice Rink for 5th Grade Fundraiser. Outdoor Ice Rink. Vaccine now for 5 to 11 year olds, maybe can pull it off. We should know in November.
 - 4. Jessica Rose Kwalick: has connections to the Ice Rink. Kai also has a connection that may be helpful. Jessica to contact Chanel to introduce her connection.
 - a. Anna- Booking may be difficult if it is not MLK weekend. Credit cards are an issue, but Anna has suggestions for checking in at the door.
- c. Mandatory - Budget Vote
 - i. Motion to approve FSK PTA 2020-2021 budget as presented by Anna Jaeger
 - ii. Motion seconded by Brendon O'Neill.
 - 1. Vote via Poll: unanimous vote (29 votes, 2 people didn't answer poll)

3. Fundraising (Ling):

- a. Fundraising for 2021-2022 School Year: back to school fundraiser is going on now. Please spread the word.
- b. Move-A-Thon: encourages kids to move with an activity tracker and pledge form. Grade participation contest, too. Help needed- forms/printouts, prizes, virtual dance party.

- c. Logowear, Gus's, Amazon Smile

4. Outreach (Tina filling in for Emily Lawrence)

- a. Updates on regarding Weekend Playdates, Virtual School Tours
 - i. Kindergarten and 1st Grade: Playdate, October 2 at 2pm at Playland
 - ii. School Tours: Emily is working with our Principals to welcome potential families.
 - iii. Room Parents: we have Room Parents for all classes (except for Ms. Ing)

5. Membership (Brandon filling in for Tristen):

- a. Membership Numbers, 2021-2022 Goals and Membership Drive Updates
 - i. 182 Members! Tristen has been great at chatting with parents at Drop-Off and Pickup. Please share that we need volunteers...share with any parents.

7. Logowear (Adrienne):

- a. General Logo Wear Update - Masks, and more for sale online
 - i. T-Shirts: order the new gold ones! Let us know if there are any suggestions or ideas for Logowear. Pegasus only for the foreseeable future. When ordering, please put a note in the order so we have your kids name and classroom as they are delivered to the classroom.
 - ii. Kai: Yellow Beanies?

8. Technology (Tina for Emily H.):

- a. Website myfsk.org and our ParentSquare Updates
 - i. Please join ParentSquare. A lot of work has gone into implementing it. This will make it easier for FSK information to get all information in one place and keep our community close.

9. Adrienne VP: Impromptu discussion on Logo Wear options and gaging interest: There are companies where you order whatever you want and they print it to order. Items take 2 weeks to be shipped but there are more options on items. Similar to Zazzle. The company sticks our logo and sends it to you. Although we looked at this idea before, we were not selling as much logowear (per Tina). Per Kai, possibly a ParentSquare poll? Per Pallavi, how about passing on used/good condition items to new families?